Village of South Jacksonville
Village Hall Board Room
301 Dewey Drive, South Jacksonville, Illinois

Committee of the Whole
Thursday, September 30, 2021
@ 5:30 pm

TOPIC	DISCUSSION	ACTION
Call to Order	Trustee Michael Broaddus called this meeting to order at 5:30pm	Noted.
Pledge of Allegiance	Trustee Michael Broaddus initialed the Pledge of Allegiance.	Noted.
Roll Call	**Present:** Trustee Michael Broaddus took roll call. (YES) Paula Stewart, Megan Davidson, Tom Jordan, Stacy Pinkerton (by phone), Amy Scoggins (by zoom), and John Stewart **Also Present:** Treasure/Office Manager Tiffanee Peters, and Chief Richard Evans, and John Green.	Motion carried.
Motion	Michael Broaddus requested to approve the board to approve the agenda. Paula Stewart made a motion, John Stewart seconded, and the vote carried unanimously.	Motion carried.
Comments from the floor	Dick Samples requested information on the current status with the Labor Drive lawsuit. Michael Broaddus indicated that they have filed a few motions and has a meeting with them October 1st. Dick Samples indicated that the trustees need to realize it's not right. Paula Stewart indicated that if it's pending litigation that we aren't supposed to discuss this but his comments are noted. Ben Cox indicated that he is there on behalf of WLDS/WEAI. In an act of transparency, he wanted to update everyone on the board on the progress of the ACT complaint from the August 5th meeting. A vote on the release of the audio from that meeting occurs later on this evening on our agenda. Ben advised that he would be happy to provide the board with the correspondence between himself, Mr. Cross and Ms. Steinberg if you have not had it provided. Ben prefaced the pre-amble of the Society of Professional Journalists. Ben advised that his wish wasn't to accrue more costs or liability to the board or to further tarnish the villages reputation. His wish is to follow the two states principles that he mentioned. Ben advised that he wanted to hold Mr. Cross and Mr. Manker account as they have law degrees, and the board was taking action under legal counsel. Ben hopes that the Illinois Attorney General's Office will provide a determination on this case, and we can move on. Paula Stewart indicated that with the advice of the attorney because of personal of an employee. However, when we went to close session she advised it became apparent to her that because it was no longer about protecting an employee or confidential. Paula believes the meeting should've been an open session. She indicated that we couldn't vote tonight because there was no action taking at this meeting.	Noted. Noted.

		J.D. Saxer indicated that he was interested to be appointed the next trustee. He indicated that he had been married 11 years and has 3 boys: with two of the children attending South School. He indicated that he is brutally honest and speaks the truth. J.D. indicated the village has been a bit of an embarrassment and wants to get it on the right track. Fred Johnson indicated that was interested in becoming the next trustee. He mentioned his length of time living within the village and his history of living here. He would like to see honesty in the village.		Noted. Noted.
Motion		Michael Broaddus requested a vote that Stacy Pinkerton could join by phone. Paula Stewart made a motion, John Stewart seconded, and the vote carried unanimously. Michael Broaddus requested for approval of Amy Scoggins to join via zoom. Paula Stewart made a motion, John Stewart seconded, and the vote carried unanimously.		Motion carried. Motion carried.
Guest Speaker		Marcy Flores a representative from MEDI CLAIMS presented billing process for claims for the ambulance services. South Jacksonville is currently valid with Medicare and if we go much longer, we will have re-enroll with Medicare which includes another fee. She indicated that she bills one fee. She indicated that she sends three reminders for bills to be paid and after that with approval from Chief Evans or the board she then sends the bills to collections. You make about $432 dollars for what you bill. With public aide, you might get $200 dollars. Billing is no longer contracted out now because money is coming in from Illinois. Marcy indicated that she sends out a billing spreadsheet with details every three months unless we would like the information more frequent. Paula Stewart indicated that they may ask her to come back and speak on billing futuristically and make this a sustainable business. Marcy indicated that she thinks it's important to stay on top of all bills and past due bills. John Stewart asked if there are grants for individuals that can't pay their bills. Marcy advised that there isn't, but bills can be reduced with approval, but she indicates that the individuals can make payments. She discussed billing codes and that you can also bill for fireman services as well through insurance such as homeowner's insurance and anything that is left over on the bill the individual doesn't pay. Chief Evans indicated the fire department had received equipment in the last 6-8 months. Two cardiac monitors they are $32,235 a piece. Three new AED's that are $1,610 a piece, The Lucas Chest Compression Device that was $16,506 dollars, and the thermal imaging camera that was $8,394 dollars that was purchased through a community benefit from fundraising. The rest was purchased through grants. They received $85,809 dollars from grants and they received $8,394 from fundraising donations. The grand total of all the items was $94,203 dollars and it cost the Village of South Jacksonville $701.82. The equipment is used to save individuals lives.		Noted. Noted. Noted.
Straw Vote		Michael Broaddus indicated he wanted to make a straw vote for approval of the release and publication of closed session audio of public comments from August 5, 2021. Paula Stewart		Motion carried.

		indicated that she wanted to clarify that it was only for public comments from that meeting that she would make the motion as a straw vote on the agenda, Tom Jordan seconded, the vote carried unanimously.		
Agenda Items		Michael Braoddus indicated that he was picking the trustee that he would want for the head of each of the committees and the trustees can pick who they want on their committees. Committee Assignments effective October 1, 2021. ❖ Personnel/Government – John Stewart John Stewart indicated that there is a difference between .gov and .org. The yearly cost of the website on .gov is $103.68. The initial setup fee was $60.00 one-time fee. The total fee was $163.68 after that was paid it's a yearly fee of $103.68. The .org fee was $2,700.25, the go daddy housing was $239.76, and the secondary renewal is $250.00 yearly. The total for this website was $3,214.76. The gmail email monthly cost is $323.00 dollars and the yearly cost is $3,876.00 dollars. For outlook email, the $447.50 and a yearly cost of $5,370.00 dollars. The old system the .org website and the outlook email total was $5,869.76. The total cost for the .gov and gmail email was $3,979.68. John indicated that we are saving money by switching to the .gov website and the gmail which is $1.800 dollars. Paula Stewart indicated that she appreciates the numbers, but her problem was that the board was never advised of the change. She indicated the change was completed by one person and the board had no input. Paula was also concerned about the confidentiality of the police department or how we can fix that. Clay indicated that from his understanding the email was changed because of a previous hack to the computers in 2015. Discussion among the board members and village workers on the change took place. Clay indicated that Matt Martin believes he can merge the information from .org to .gov. John Stewart indicated that he is looking into more information IML Training. ❖ Finance/TIF – Megan Davidson Megan Davidson asked Tiffanee if they changed the signatories for official business. Tiffanee indicated that it has not been changed but to needs to be added to the next meeting for approval. Megan requested that we add it as an action item on the next agenda. ❖ Code/Ordinance – Stacy Pinkerton Cindy indicated that we are proposing that we are wanting to limit the number of dogs and cats in the village by proposing the Kennel License Ordinance. Cindy provided an example of the ordinance. She indicated individuals are complaining because of the smell from animals. Paula Stewart indicated that it's the trustees' jobs to set any ordinance based on situations. Chief Hansell indicated that a resident on Laurel has had complaints on their current living situations of animals. He advised that we need to adopt ordinances that are within the laws to provide governance. Paula Stewart asked who has access to the village website. Tiffanee indicated that there isn't anyone that is in charge of		Noted. Noted. Noted. Noted. Noted. Noted.

		the website. Clay indicated that Matt Martin is the administrator and Amy Scoggins has access as of the end of August but hasn't had any training on the site. He offered assistance in training. Paula Stewart indicated that it's the clerk's duties to update the website with meeting agendas. ❖ Public Protection/Safety – Tom Jordan Chief Evans indicated that he wants to meet the needs of the community for ambulance services with public safety. He indicated that we would be operating different. This would be a full-time unit that would be transferring more people. He hopes that we could be fully operational by January 1, 2022. He presented a budget from January 1st through April 30th. The budget is $75,000 dollars for an ambulance and salaries would be $40,000. Plus billing fees, repairs of maintenance, and supplies. Phase one would be EMT and Paramedic. Paula Stewart asked what the time frame would be. Chief Evans indicated 24-hour coverage. He has requested an action item soon. Tiffanee indicated that they received their first disbursement from the ARPA for the COVID money. It's a federal program so we don't have to report it for the state. Tiffanee indicated to Tom Jordan that we received $210,000 dollars. We do need to submit the plan with the money. Paula Stewart indicated that we need to remind ourselves of the water tower. We are in a dire need of a new water tower. Chief Evans indicated that we have the most trained medical field there is in the county and our community is in great need to meet the needs of individuals with time sensitive matters. We have 7 paramedics and we just started EMT training. There will be 20 of the 21 trained EMT individuals once the training is over. Paula Stewart indicated that a possibility of a referendum to support ambulance futuristically. Chief Evans indicated we will see more funds coming in then what we were used too. Paula Stewart indicated providing sustainable growth with the ambulance service. She advised she is pleased with the numbers that Chief Evans has presented. Chief Evans provided the Fire Chief discussion. The need for a full-time fire chief. The duties that come along with the position doesn't stop growing. He indicated that we need to grow along with the village. Last week with his full-time job, he had to work with an ear bud in his ear for three days. He indicated that he had been up since 10:30pm from the previous night before today's meeting. He leaves his job a lot to get to a call and put his job at risk. Chief Evans added duties that go along with the position. He was unable to get in a business because the key didn't work but regular checks need to be made at local businesses, constant phone calls, having a one-on-one relationship for the safety to provide services, and no leadership available during the daytime or on some calls. He works local with his full-time job to be able to take calls during the day. Chief Evans indicated the comparisons of pay from the board members and the fireman's pay. Chief Evans provided budget details and information that would be involved currently and in the future. Michael Broaddus indicated he will be passing out information on the Veterans Day parade.		Noted. Noted. Noted.

		❖ Public Facilities – Paula Stewart John Green indicated that we are going to have to clean wells. He indicated that someone else will be doing that and wanted to let the board know this will be on the budget.		Noted.
		John Green provided an update lift station. They have been putting in all new electrical and piping.		Noted.
		John Green indicated that he wants to put in the budget for a new VAC trailer. It's a $40,000 item to purchase. This trailer will jet water and pump it at the same time to help with fiber optic lines in the ground. Stacy indicated that she knew how important this is but asked John what he has done to get this. John said he was advised to look but that's it. Stacy indicated the problem is the side roads he can't go down because the blade is too big. John indicated there is a one ton that they use every winter. He requested direction and had paperwork on the research he has done.		Noted.
		John Green wants the program for leaf pickup back on this year. He has reached out to IDOT to get their assistance for one day a week in November. If there is a COVID issue, this could go away. He asked the board to decide which way they want to go with this service. Paula Stewart asked for the time frame for leaf pick up. John indicated it would be every Tuesday for the month of November.		Noted.
		❖ Park & Tourism – Next Trustee Chief Hansell provided an update for the WJVO Safe Halloween. He indicated he met with Sarah and Lori from Prairieland it will October 21st from 4:00pm to 6:00pm. Last year we had about 1,100 kids to expect the same amount this year. He provided the direction of the traffic. He encouraged the village to come help hand out candy. Chief Hansell plans on command unit, police cars, firetrucks, and village trustees to hand out candy. Amy and Cheryl are putting the bags of candy together.		Noted.
		Megan Davidson asked if we were going to put the safe Halloween on the billboard. Paula Stewart indicated doing a holiday billboard. Chief Hansell indicated putting the Veterans Day parade for November.		Noted.
		Paula Stewart indicated that the tourism ordinance needs to be updated. To take this through the code ordinance committee. Megan Davidson indicated to have a financial plan.		Noted.
		Paula Stewart requested to discuss long range plans for Dewey Park and Godfrey Park.		Noted.
		Michael Broaddus indicated that he would have to provide a letter of resignation as a trustee at the next Board meeting.		Noted.

Motion		Michael Broaddus provided a motion to adjourn into closed session, "To discuss the appointment, employment, or compensation of a specific employee under Section 2(c)(1)." "To discuss the appointment of trustee under section 3 1-10-50(c)." John Stewart made a motion to go into closed discussion, Megan Davidson seconded, followed by roll call (YES), Paula Stewart, John Stewart, Megan Davidson, Tom Jordan, and Stacy Pinkerton.		Motion carried.
Motion		Michael Broaddus made a motion to go into open session, Paula Stewart seconded, followed by roll call (YES): Stacy Pinkerton, Tom Jordan, Megan Davidson, Paula Stewart, and John Stewart		Motion carried.
Old Business		Stacy Pinkerton indicated that she likes that the board members are working together.		Noted.
New Business		None.		Noted.
Adjourn		Michael Broaddus made a motion to adjourn. Paula Stewart made a motion, Megan Davidson seconded, and the vote carried unanimously.		Motion carried.

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Michael Broaddus, Village President

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Amy Scoggins, Village Clerk