Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

BOARD MEETING MINUTES

Thursday October 5, 2023

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 7:00PM by President Richard Samples.

Pledge of Allegiance: The Pledge of Allegiance was led by Mike Preston.

Attendance: The Roll Call was taken with all Trustees in attendance. Also in attendance were President Richard Samples, Attorney Roland Cross, Fire Chief Rich Evans, Police Chief Eric Hansell, Public Works Superintendent Brian English, and Treasurer Mindy Olson.

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda with as presented. Motion to approve by Trustee Jordan, second by Trustee Retzer. Roll call was taken approving the agenda as presented unanimously.

Comments from the Floor: There were no comments from the floor.

Mayor's Report:

- *Fire Department Update:* Chief Evans presented his report. ISO were onsite October 2, 2023 for the inspection. This is a comprehensive inspection that looks at the fire department, Village's water system, dispatch training, maintenance records, hose and pump testing, etc. The inspection went well, and we should have a report in 2-3 months.

  Chief Evans advised that the fire department applied for the Cass-Morgan Farm Bureau grant and received $1,500. They will put that money toward the purchase of a K Saw for one of the trucks. He will also be looking to submit a grant application for a federal grant. He has talked with a gentleman that would help with the grant submission as it is quite complex. His success rate is 98% and he charges $1,200. The State Fire Marshall's

grant will be coming up and Chief Evans plans to apply for that grant up to $25,000 for a gear washer.

- *Police Department Update:* Chief Hansell presented his report. The police department were onsite for the PLHM Steam Show the past weekend and all went well. They had 2 kids stealing from vendors. They were able to locate the kids, recover the stolen items and made the kids apologize to the vendors. There were also 3 medical calls over the weekend.

  Chief Hansell also updated the Board on the Code Red system. We currently have the following signed up for the services: 5 business phones, 283 residential phones, 344 all phones, 311 text opt in, 77 email opt in, 278 weather warnings and 1 TDD. They are still working on signing more residents up for the program.

  Emma is in her 5th week at the academy and has a 92% average in the class. The academy is 16 weeks.

  The Axon cameras were installed, and all seem to work flawlessly. The State's Attorney is also very pleased and encourages other agencies to get these cameras as well.

  There is a new drug drop box at the police station. This is a free service to our residents. Any items dropped in the box will be packaged up and shipped out to a pharmaceutical company for disposal.

  The department had 467 calls during the month of September. Trustee Coleman asked how the new law is affecting the department. Does anyone get held anymore? Chief Hansell explained the law and noted that even the courts that passed it do not understand it. He has provided our officers with a pocket flow chart and other materials to go by on calls.

- *Public Works Update:* Mr. English reported that there was some vandalism at Godfrey Park on the roof of the restrooms. The police were called and able to locate the vandals. He has contacted Campbell Roofing for an estimate on the repairs and also on the big pavilion. They will be winterized by the end of the month.

  Mr. English also updated the Board on the water services. They are still updating the antennas and currently working on the installation of the brine skid at the softener plant. We are still waiting for the pumps and motors to be delivered to the water plant. The guys have been cleaning the well houses, water plant and lagoons.

  The guys went out and checked some of the manholes that are considered "hot spots". These are trouble spots where we have had repeat issues in the past and jetted the lines.

  The City of Jacksonville was in the Village last week helping with sweeping up the roads that were oil and chipped to remove as much excess rock as possible. The guys worked on ditch cleaning on South East to get the water to drain better. The sidewalks are still in process.

- *Code Enforcement Report:* President Samples presented the report of building permits for the month of September 2023.

- *Treasurer's Report:* Treasurer Olson reported that the budget will be presented at the Committee of the Whole meeting. She also presented a spreadsheet of the Jacksonville Rotary Club Oktoberfest Grant to the Board showing how the new reimbursement system will work for Grants.

Action/Discussion Items

1. *APPROVAL OF MINUTES*: President Samples presented the board minutes for the September 7, 2023 board meeting. Motion to approve the payables was made by Trustee Luber, seconded by Trustee Coleman. Roll call was taken with all approving the payables as presented.

2. *APPROVAL OF PAYABLES*: President Samples presented the payables for the month in the amount of $153,851.45. Trustee Coleman asked what the truck rental is for each month. Treasurer Olson explained that is for the Public Works Superintendent that uses his own vehicle. Trustee Stewart asked what the monthly amount for Matt Martin Consulting is for. Treasurer Olson explained that part of the amount is for the storage back up and the other is for monthly consulting agreement. She also advised that she is working with Mr. Martin to create a written contract detailing the services to be provided. Motion to approve the payables was made by Trustee Coleman, seconded by Trustee Luber. Roll call was taken with all approving the payables as presented.

3. *Date for the Committee of the Whole Meeting:* President Samples presented the possibility of the next Committee of the Whole meeting being October 19, 2023 at 6:30PM at Village Hall. Discussion was held with all agreeing on the proposed date and time.

4. *Resolution to add Trustee Tom Jordan as a check signer on bank accounts:* Treasurer Olson presented the resolution to add Trustee Jordan as an authorize check signer on several of the Village bank accounts. She explained this is a result of prior discussion and wishes of the Board. President Samples requested a motion to approve the resolution. Trustee Coleman made the motion, seconded by Trustee Retzer. Roll call was taken with all approving the resolution as presented. Trustee Jordan abstained from the vote.

5. *Approval to Purchase New Fire Truck:* President Samples presented the quote from Morrow Brothers Ford, Inc for a 2023 Ford F250 truck for the fire department. He advised that this has already been approved but was not ordered by Morrow Brothers. With the potential auto workers strike looming, he feels we need to get this purchased soon. Chief Evans advised that this truck would become the main unit for rescue (medical) calls. This was to be the first step in the vehicle replacement plan for the fire department. The next step would be a bigger rescue truck and fire truck in one. The truck will be housed in the fire department with the older truck from the street department moved outside or housed at Village Hall. The funds have been in the budget for the past several years. Motion to approve the purchase of the truck was made by Trustee Stewart, seconded by Trustee Jordan. Roll call was taken with all approving the purchase as presented.

DISCUSSION OF ANY PENDING ITEMS.

1. *AT&T Easement and Response:*

    - Attorney Cross presented photos to the Board of the area for a proposed easement to AT&T for the tower. He wants to make sure everyone is in agreement. The easement will be in the corner by the fire station property for a box to attach to a pedestal. The other option is in the southeast corner of the property. He is fairly certain if the Board does not grant the easement AT&T will not agree.
    - Mr. English said the Village has a water main in that area so we need to make sure how deep they will be digging.
    - Attorney Cross said it will be in the agreement that if any Village property gets messed up AT&T will be responsible for repairs.
    - President Samples does not feel this is needed and we should not be giving AT&T anything more. There needs to be further discussion.
    - Trustee Stewart asked what there is to discuss.
    - President Samples said why do we want to give them a permanent easement when they can go somewhere else and get the same thing.
    - Trustee Coleman and Trustee Retzer both advised that they will not do anything that may delay the project any further.
    - President Samples said we will add this to the agenda for the COTW meeting. Attorney Cross will advise AT&T if they would like to attend.

2. *Volunteers Needed:* Chief Hansell and Treasurer Olson presented dates for the South Elementary School Trunk or Treat and the Safe Halloween for Kids that the Village is participating in. They asked for volunteers for both events.

3. *Flag Repairs:*

    - Treasurer Olson presented the Board with past invoices relating to the purchase and repairs of the flag located by I72 and Love's Travel Stop. She advised that we need 2 flags that can be switched out when one is being repaired. She also advised that the Board would need to decide how they would like to proceed with the flag. There are issues with getting the flags repaired and the cost of new flags is high. The flags can only be repaired one time. New flags do not seem to last very long.
    - Trustee Stewart said the Board needs to review this and decide if there should be a limit by year for purchases and repairs. She would like to see the total spent on flags and repairs.

Old Business:

New Business:

1. Trustee Jordan would like to have IML updated for all the new trustees. Treasurer Olson will see that it gets done.

Executive Session: President Samples advised there is a no need for an executive session.

Adjournment: Motion was made to adjourn the meeting was made by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with approving the motion unanimously.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

(SEAL)

Ayes: 5

Nays: 0

Absent: 0