Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

BOARD MEETING MINUTES

Thursday September 7, 2023

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 7:00PM by President Richard Samples.

Pledge of Allegiance: The Pledge of Allegiance was led by Tom Luber.

Attendance: The Roll Call was taken with all Trustees in attendance. Also in attendance were President Richard Samples, Attorney Roland Cross, Fire Chief Rich Evans, Public Works Superintendent Brian English, and Treasurer Mindy Olson.

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda with as presented. Motion to approve by Trustee Retzer, second by Trustee Luber. Roll call was taken approving the agenda as presented unanimously.

Comments from the Floor: Ann Large asked the Trustees "what is the schedule for sidewalk repair and new sidewalk projects?" She stated many areas do not have sidewalks or are in need of repair. There are no sidewalks to Godfrey Park. President Samples responded to Ms. Large that we would be discussing a resolution later in the meeting addressing some potential sidewalk grants.

Mayor's Report:

- *Fire Department Update:* Chief Evans presented his report. There will be upcoming training for the fire department next year. ISO will be onsite October 2, 2023 for the inspection. He also invited all Trustees and those in attendance to a monument dedication on October 28, 2023 at 11:00am. Mr. Bill Cummings was a member of the fire department for over 25 years and has passed away. Mr. Cummings was planning to create a monument to all past firemen. The money that was contributed after his death was used to create the monument in his memory and any other firefighter who had 20 plus years of service.

- *Police Department Update:* Chief Hansell was not present however President Samples reported that he was tied up at the department because they were installing new cameras in the squad cars.
- *Public Works Update:* Mr. English presented a list of items his department has been working on.
    - The pump installation has been pushed back another month. We have to wait to do the media filtering material until the pumps are installed. We are on the City of Jacksonville's water supply and cannot control the low water pressure problem.
    - The oil and chip on the west end of the Village was completed on August 29, 2023. All Trustees agreed the roads look good.
    - The department has also completed the road and ditch repairs on Lincoln near Prairie Land and on West Michigan on Prairie Land's side. The manhole was sinking at the intersection of Vandalia and South Main. That has been repaired.
    - Sidewalk repairs and replacement have started back up on East Pennsylvania.
    - The department replaced a fire hydrant on Lake view Terrace and have 2 rebuilt kits. They fixed two by simply putting oil in the hydrant.
    - There were two water main breaks in August due to the drilling company hitting the lines. The maps for the water lines and mains are not correct for that area.
    - The mowing has slowed down.
    - The guys are starting back up on the antenna installations.
    - The splash pad is officially closed for the season and has been winterized. The park hours are 7:00am-7:00pm. The big pavilion at the park is leaking and will need to be fixed. They are also looking at the regular splash pad maintenance that has not been done in the past.

  Code Enforcement Reports: President Samples went with Cindy to meet the attorney and discuss the 4 open cases. They will be going to court on September 11, 2023 for the cases.
- *Treasurer's Report:* Treasurer Olson reported that we are still waiting on the audit, and she is still finalizing the FY24 budget.
- *Building Report:* President Samples presented an updated report for the building permits processed during the month.

APPROVAL OF PAYABLES: President Samples presented the payables for the month in the amount of $241,937.74. Trustee Coleman asked why the Capital One invoice showed a large amount of interest. Treasurer Olson explained that the system printed out just the first line of the breakdown and the interest was definitely not that high. She will also review to verify the entry is correct. Motion to approve the payables was made by Trustee Coleman, seconded by Trustee Jordan. Roll call was taken with all approving the payables as presented.

Action/Discussion Items

1. *Date for Committee of the Whole Meeting:* President Samples presented the possibility of the next Committee of the Whole meeting being September 21, 2023 at 6:30PM at Village Hall. Discussion was held with all agreeing on the proposed date and time.

2. *Resolution Authorizing Financial Commitment for the Safe Routes to School Project:*

    - Treasurer Olson explained that this is a requirement for the grant. The Village is working with our engineers for this grant. President Samples explained that the grant will provide funds to add or repair sidewalks in high traffic areas leading in the direction of the public

school. Trustee Coleman asked what the financial commitment meant in the resolution. Treasurer Olson advised that is wording that means the Village is willing and able to put funds forward for the project and be reimbursed at a later date.

- Trustee Stewart asked what the next steps were. Treasurer Olson advised that we get the documents to the engineers who will then forward all required information to the State for processing. Like everything else then we wait
- Trustee Stewart made a motion to approve the resolution, seconded by Trustee Luber. Roll call was taken approving the motion unanimously.

DISCUSSION OF ANY PENDING ITEMS.

1. *AT&T Easement and Response::*

- Attorney Cross advised the Trustees he sent a letter to AT&T and received a response. He is set to talk with them on September 13, 2023. Illinois Power needs to grant the easement to AT&T and they should not have any problem doing that. President Samples reviewed the documents at the courthouse and the Village does not need to grant easement. It is not the Village's property. We are not the ones that are slowing the process down.
- Attorney Cross does not see any issues.

Old Business:

1. *AT&T Easement and Response::*

- Trustee Stewart wanted to let the Trustees know that she reached out to the carnival people and has proposed dates for May 3-5, 2024. She proposed we add the discussion to a Committee of the Whole meeting so we can address the proposed date, if the Trustees want to have it only during the daytime and add Sunday in hopes of avoiding potential issues like this year. She will reach out to the carnival people and inquire what other dates are available in May 2024.

New Business: None

Executive Session: President Samples advised there is a no need for an executive session.

Adjournment: Motion was made to adjourn the meeting was made by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with approving the motion unanimously.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

(SEAL)

Ayes: 5

Nays: 0

Absent: 0