Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

BOARD MEETING MINUTES

Thursday February 1, 2024

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 7:04PM by President Richard Samples.

Pledge of Allegiance: The Pledge of Allegiance was led by Mike Lonergan.

Attendance: The Roll Call was taken with all Trustees in attendance except Trustee Stewart. Also in attendance were President Richard Samples, Fire Chief Rich Evans, Police Chief Eric Hansell, Attorney Brandon Clark, Code Enforcement Officer Cindy Beddingfield, Public Works Superintendent Brian English, and Clerk and Treasurer Mindy Olson.

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda as presented. Motion to approve by Trustee Retzer, second by Trustee Luber. Roll call was taken approving the agenda as presented unanimously.

Comments from the Floor: There were no comments from the floor.

Mayor's Report

- Fire Department Update: Fire Chief Evans reported that they had 62 calls in January. Chief Evans brought the new truck for everyone to see. The Engine Truck needed to have all 6 tires replaced as they were 26 years old. The Chief received the public protection ISO report, and the department received a rating of 4. The scale is from 1-10 with 1 being the best and 10 being the worst and departments are rated every 5 years. Most departments on average are class 5. This is the highest rating the department has ever received. The ladder truck/aerial truck did not pass the test. The ladder on top is rusting from the inside out. We will need to discuss our options.
- Police Department Update: Chief Hansell reported that they had 439 calls in the month of January. Chief has completed the ordinance for abandoned vehicles, and it is ready for the

attorney to review. The Officers will start training next week for their mandatory 36 hours of training.

- Public Works Update: Superintendent English said they put salt out and was pleased the roads were not bad. There was some flooding. Looking into oil and chipping from Main Street west to where we left off. The sewer department had a couple backups but got those jetted out and fixed. Water has had a few breaks and those were fixed as well. These are all typical for this time of the year. We are still waiting on the media for the water plant. Trustee Retzer asked how the antenna replacement is going. Superintendent English said there are only about 100 left to replace.
- Code Department Update: Cindy advised the board that they are rewriting a couple ordinances. The next court date is the first Monday of March if any trustees would like to attend. President Samples provided the list of building permits for the month of January.
- Treasurer's Report: Treasurer Olson reported that she is still working with FEMA on the grant and also other grant opportunities.

Action Items

1. *Approval of Payables:* President Samples presented the monthly payables in the amount of $267,372.48 for approval. Motion was made by Trustee Coleman, seconded by Trustee Jordan. Roll call was taken with all approving the payables as presented.

2. *Approval of Past Board Minutes:* President Samples presented the attached list of minutes for approval. Motion to approve the minutes was made by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with all approving the minutes as presented.

3. *Discussion and Approval of Tourism Grant Application for Boy Scout Troop #113:* President Samples presented the grant application for the Boy Scout Troop #113. No one was present to answer questions about the grant. The request was tabled until the next Committee of the Whole meeting.

4. *Discussion and Approval of Tourism Grant Application for Prairieland Chautauqua:* President Samples presented the grant application and introduced Chad Behlke to discuss the grant request. Mr. Behlke said the event will be on Friday and all-day Saturday. Last year they had 800 people come and go last year. The grant will go toward public relations. All money stays local. The event has been going on since 1999. Trustee Retzer commended Mr. Behlke on how thorough the grant application is. Motion to approve the grant in the amount of $2,500 was made by Trustee Retzer, seconded by Trustee Coleman. Roll call was taken with all approving the grant as presented.

5. *Discussion and Approval of Tourism Grant Application for Jacksonville Area Museum:* President Samples presented the grant application and introduced David Blanchett. Mr. Blanchett is the founding chairman of the board. They are looking to expand from the fundraiser they held. With the expansion they will need to promote the museum. The current budget is $9,000 and they are asking for $9,000 to double the budget for radio, print and internet. Mr. Blanchett said this will benefit South Jacksonville because visitors will come to the museum and stay to do other things. Trustee Retzer asked how many visitors they have to the museum. Approximately 1,000 per year. There is no cost to go through the museum, just a suggested donation. There will be a fee after phase 2 is complete. The $9,000 in their budget comes from visitor donations. Member

donations go to the foundation. Motion to approve the grant in the amount of $9,000 was made by Trustee Jordan, seconded by Trustee Retzer. Roll call was taken with all approving the grant as presented.

6. *Approval of Purchasing QuickBooks Enterprise as the new financial software for the Village:* President Samples presented the request to purchase QuickBooks Enterprise at a price of $2,907.90. Motion to approve the purchase was made by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with all approving the motion as presented.

7. *Approval of Hiring First Due Consulting to prepare the Fire Department Grant:* President Samples presented the request to hire First Due Consulting. Motion to approve the hiring was made by Trustee Jordan, seconded by Trustee Coleman. Trustee Retzer asked if the old air packs have any value. Chief Evans said they should, and we can look at that. Roll call was taken with all approving the motion as presented.

8. *Approval of Code Red Contract:* President Samples presented the Code Red Contract in the amount of $11,923.07 for three (3) years for approval. Motion to approve was made by Trustee Coleman, seconded by Trustee Luber. Chief Hansell said he does not use the system very often. Trustee Coleman asked if this was the first renewal. Chief Hansell said yes it was. Trustee Coleman doesn't want to just give up on the system. Trustee Retzer said when he gets a notification he does not see it as any value. Roll call was taken with all approving the motion as presented.

9. *Approval of Resolution to Appropriate Additional Funds to 2023 Motor Fuel Tax Program:* President Samples presented the Resolution for approval. Motion was made by Trustee Retzer, seconded by Trustee Coleman. Roll call was taken with all approving the motion as presented.

10. *Ratification of Ordinance #1140 Amending Ordinance #862 Entitled "An Ordinance of the Village of South Jacksonville, Morgan County, Illinois Amending Ordinance # 861 and Establishing Water Rates and Charges for the Customers of the Village of South Jacksonville Illinois Water Supply Commencing on January 1, 2004":* President Samples presented the ordinance for radiation. Motion was made by Trustee Coleman to ratify the ordinance, seconded by Trustee Luber. Roll call was taken with all approving the motion as presented.

11. *Approval of Ordinance Amending Ordinance #862 and Ordinance #1140; and Establishing Water Rates and Charges for the Customers of the Village of South Jacksonville Illinois Water Supply:* President Samples presented the ordinance which increases water rates up to $24 for the first 2,000 gallons. Summer sewer rates will no longer be in effect with the exception of pools and gardening. Motion to approve the ordinance as presented was made by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with all approving the motion as presented.

Discussion Items

1. *Immigrant Transportation Ordinance:* President Samples presented information relating to an Immigrant Transportation Ordinance. Chief Hansell explained the issues at hand and told everyone that this is a proposed transportation ordinance and not an immigration ordinance. Attorney Clark suggested the Village does not accept an ordinance for this until more information is available. IML is working on a model for guidance. Trustee Coleman said we are waiting for

them to bulletproof it. Trustee Luber commented that this issue seems to be getting a lot more press. Chief Hansell will bring this back to the Board once more information is available.

2. *Village of South Jacksonville Taxing District*: President Samples advised the Board that Chief Evans is going to be reaching out to an attorney that deals with the taxing districts to get some more insight. President Samples ran some numbers and potentially the Village could charge 4%. He feels we are going to need to do something to bring more money in for the Fire Department. with the letter from the City of Jacksonville detailing the increase in the water rates for the Village. At this time, we are losing money in the Water Fund. The Board needs to look at increasing rates. Further discussion will be had at the Committee of the Whole Meeting.

Old Business:

None

New Business:

1. *Committee of the Whole Meeting:* President Samples presented the date for the next Committee of the Whole meeting as February 15, 2024 at 6:30pm at Village Hall.
2. *South Jacksonville Celebration/Carnival:* President Samples confirmed the proposed date is good with PLHM. Chief Hansell said that PLHM is waiting on the contract. Premier Dumpsters has 4 sizes of dumpsters ranging in cost from $490 - $710. Also, portable toilets are $125 per unit and $225 per handicap unit. There is a $100 delivery fee. For 6 toilets the cost would be $1,050. If we want the toilets cleaned everyday it would add $30 per unit.
3. *House Bill 4603:* Chief Hansell mentioned House Bill 4603 and he reviewed the synopsis. However the bill has since been withdrawn.

Executive Session: President Samples advised there is a no need for an executive session.

Adjournment: Motion was made to adjourn the meeting was made by Trustee Luber, seconded by Trustee Coleman. Roll call was taken with approving the motion unanimously. Meeting adjourned at 8:16 PM.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

Ayes: 4
Nays:
Absent: 1