Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

SPECIAL BOARD MEETING MINUTES

Thursday June 27, 2024

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 6:30PM by President Richard Samples.

Pledge of Allegiance: The Pledge of Allegiance was led by Steve Retzer.

Attendance: The Roll Call was taken with all Trustees in attendance except Trustee Stewart. Also in attendance were President Richard Samples, , and Village Clerk and Treasurer Mindy Olson.

Absent from the meeting was Attorney Roland Cross, Fire Chief Rich Evans, Public Works Superintendent Brian English, Police Chief Eric Hansell, and Code Enforcement Cindy Beddingfield

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda as presented. Motion to approve the agenda was made by Trustee Luber, second by Trustee Coleman. Roll call was taken approving the agenda unanimously.

Comments from the Floor: There were no comments from the floor.

Action Items

1. *Approval of bid from IRC, Inc in the amount of $94,473.52 for material deliver and install for bituminous surface treatment HFRS-2P Seal Coat - 11,736 Gal., CA-16 Trap Rock - 386 Ton for various streets in South Jacksonville, IL:* President Samples presented the bids received to the Trustees. There were two bids received at the bid opening. One bid was from IRC, Inc. in the amount of $94,473.52 and the other bid was from Hood Construction Group Midwest, LLC in the amount of $136,008.80. President Samples asked for a motion to approve the bid from IRC, Inc. in the amount of $94,473.52. Motion was made by Trustee Coleman, seconded by Trustee Luber. Roll call was taken with all approving the motion as presented.

2. *Approval of Tourism Grant for Prairieland Heritage Museum Steam Show in the amount of $25,000.00.* President Samples presented an email from Attorney Cross clarifying the language in the hotel/motel tax ordinance. The revenue collected from the tax must be used solely to promote tourism and conventions within the Village. President Samples advised the Board that the tourism grant application is in the packets. The details show the income PLHM receives from the Steam Show event is $49,600.00 with associated expenses being $38,475.00. Trustee Coleman feels the definition provided by Attorney Cross is helpful in that we do not have to determine what the tourism funds can be spent on. Treasurer Olson advised the Board that she does not think the grant request includes the wrist bands. Trustee Coleman said he does not see the advertising in the pamphlets. President Samples said he wants to make sure the grant is a reimbursement, and they bring receipts for the event to be paid. He does not want to pay for meals for their workers. Trustee Coleman asked if that is what Attorney Cross meant in his email. Can we pay for advertising? President Samples said he wants everyone to understand that when PLHM brings in receipts for something that is not reasonable we are not going to pay it. Trustee Coleman thinks we need to table it until we can get more information from Attorney Cross. All Trustees present were in agreement to table the motion until the next Board of Trustees meeting.

Discussion Items

Old Business **None**

New Business **None**

Executive Session: There is no need for an executive session.

Adjournment: Motion to adjourn the special meeting was made by Trustee Retzer, seconded by Trustee Jordan. Roll call was taken with approving the motion unanimously. Meeting adjourned.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

Ayes: 3
Nays: 0
Absent: 2

Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Acting Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

COMMITTEE OF THE WHOLE MEETING MINUTES

Thursday June 27, 2024

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 6:45pm by President Richard Samples.

Attendance: The Roll Call was taken with all Trustees in attendance except Trustee Stewart. Also in attendance were President Richard Samples, and Village Clerk and Treasurer Mindy Olson.

Absent from the meeting was Attorney Roland Cross, Police Chief Eric Hansell, Fire Chief Rich Evans, Code Enforcement Cindy Beddingfield, and Public Works Superintendent Brian English

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda as presented. Motion to approve the agenda was made by Trustee Retzer, second by Trustee Luber. Roll call was taken approving the agenda unanimously.

Comments from the Floor: None

Mayor's Report

- Police Department Update: President Samples read an email from Chief Hansell with updates for the Board. Chief Hansell is requesting permission to move forward with the hiring process for Candidate Logan Mahan with a start date of July 19, 2024. Our part-time Officer Hannah Gaines has submitted her resignation due to her inability to work. Car #5 has motor issues and had to have a timing chain replaced. The car is a 2017 Ford Explorer with approximately 77,000 miles. President Samples advised the Board that he suggested to Chief Hansell that he checks with Ford and see if there were any recalls on the car. We can not afford a new car right now. Trustee Coleman said the kiss of death for the new engines is idle time. He thinks that we should look at getting a new engine if we cannot get help. President Samples will bring it to Chief Hansell's attention.

- Public Works Update: Public Works Superintendent English provided the Board with an update on his departments since he was not able to attend.

Discussion Items

1. *Hotel/Motel Tax:* President Samples reminded the Trustees of the email from Attorney Cross. There was no further discussion since this item was discussed in the Special Meeting immediately before this COTW meeting.

2. *Increase Annual Fee for the Operation of a Video Gaming Terminal:* President Samples advised the Board that the Village currently charges a fee of $25.00 per gaming machine per year. The Village can increase that fee. He is suggesting that the Board increase the fee to $250.00 per gaming machine per year. Trustee Coleman asked what the City of Jacksonville charges. President Samples will do more research and bring this back to the Board.

3. *Illinois Safe Routs Sidewalk Program:* President Samples advised the Board that the Village did not receive one of the Illinois Safe Routes Sidewalk Program grants. There were 143 applicants and only 47 received grants.

4. *Increase in Peddlers and Solicitors License Fee*: President Samples told the Board this is an item that has already been discussed but he wanted to bring it back. Trustee Jordan feels a peddler/solicitor should have a photograph on them like hanging from a lanyard. Mr. Cox from the radio station noted that some municipalities also put the information about the solicitors on their social media. Trustee Retzer said he would like to go on record that we are not increasing the fee enough. It should be $500.00 initial and $100 per day. Trustee Coleman agrees with Trustee Retzer. Trustee Retzer proposes a license fee for Peddlers and Solicitors in the amount of $500.00 plus $100.00 per day with a Village issued ID. Trustee Coleman feels that the ordinance needs a provision for school and civic fundraisers. President Samples will present this to Attorney Cross. Trustee Retzer said we need to distinguish between fundraising and solicitors. President Samples said it is the difference between selling a product or service and fundraising. He will work with Attorney Cross and bring this back to the Board.

5. *Pool Ordinance*: President Samples presented the information relating to a new pool ordinance to the Board. Trustee Coleman would like to delete item number 10 and discuss item number 7 regarding the setback inspection. He is concerned with who the Village will get to do the inspections and what we will be on the hook for. Trustee Retzer asked if there were specifications to go by. Trustee Coleman feels the setback inspection should be done before a pool permit is issued. He also is concerned if we do not have one now why do we want one. Also, will that provision spill over to garages, etc. He would like to try and eliminate redundances. Trustee Jordan asked who would verify all this Mr. Bobb or Mrs. Beddingfield. Trustee Coleman is worried the Village may be getting into some areas we do not want to. President Samples said we could eliminate item number 7 and add it later if needed. Trustee Coleman feels that this proposed language could be wrapped up in building permits. President Samples also said we could eliminate item number 10. Trustee Coleman said with item number 10 we would have to hire someone, and the Village would not want the liability. Trustee Luber asked if this ordinance would only be for new pools? Would existing pools be grandfathered in? Trustee Coleman feels it should be only new pools. President Samples will go in and make changes and bring it back to the Board for further review. Trustee Coleman said hopefully we can marry some of it with the building permits.

Old Business:

1. *Flag:* President Samples advised the Board that the flagpole was repaired today, and the guys will be putting up a new flag tomorrow. The repair guys climbed the flagpole to repair the cable.
2. *South Jacksonville Celebration:* Treasurer Olson advised the Board that the total spent on the carnival was $82,159.65. She presented the Board with a spreadsheet detailing the expenses for the event.

New Business:

None

Adjournment: Motion was made to adjourn the meeting by Trustee Retzer, seconded by Trustee Luber. Roll call was taken with approving the motion unanimously. Meeting adjourned at 7:11PM.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

Ayes: 3
Nays: 0
Absent: 2