Village of South Jacksonville

President Richard Samples	*Trustee J.W. Coleman*	*Trustee Paula Belobrajdic-Stewart*
Village Clerk Mindy Olson	*Trustee Open*	*Trustee Tom Jordan*
Attorney Roland Cross	*Trustee Tom Luber*	*Trustee Steve Retzer*

BOARD MEETING MINUTES

Thursday July 11, 2024

Village Hall, 301 Dewey Drive, South Jacksonville, Illinois

Call to Order: The meeting was called to order at 7:00PM by President Richard Samples.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Attendance: The Roll Call was taken with all Trustees in attendance except Trustee Coleman and Trustee Luber. Also in attendance were President Richard Samples, Fire Chief Rich Evans, Police Chief Eric Hansell, Attorney Rob Cross, Public Works Superintendent Brian English, and Code Enforcement Officer Cindy Beddingfield. Acting Village Clerk and Treasurer Mindy Olson was absent from the meeting.

Approval of Agenda: President Richard Samples asked for a motion to approve the agenda as presented. Motion to approve by Trustee Stewart, second by Trustee Retzer. Roll call was taken approving the agenda as presented unanimously.

Comments from the Floor: There were no comments from the floor.

Mayor's Report

- Fire Department Update: Fire Chief Evans updated the board on the happenings of the Fire Department.
- Police Department Update: Chief Hansell updated the board on the happening of the Police Department.
- Public Works Update: Superintendent English provided an updated for the board on the status of the water plant.
- Code Department Update: President Samples provided the board with the building permits for the month of June, 2024. Enforcement Officer Beddingfield provided an email to the board regarding a property that has an overgrown yard.
- Treasurer's Report: There was no report this month.

Action Items

1. *Approval of Payables:* President Samples presented the monthly payables in the amount of $308,757.91 for approval. Motion was made by Trustee Retzer, seconded by Trustee Stewart. Roll call was taken with all approving the payables as presented.

2. *Approval of Board of Trustees meeting minutes for the following meetings: June 6, 2024, June 27, 2024 (Special Meeting) and June 27, 2024 (Committee of the Whole):* President Samples asked for a motion to approve the meeting minutes as presented. Motion to approve the minutes was made by Trustee Jordan, seconded by Trustee Retzer. Roll call was taken with all approving the minutes as presented.

3. *Approval of Police Department Hiring:* President Samples asked for a motion to approve the hiring of Logan Mahan for the position of Police Officer with the Village of South Jacksonville Police Department. Motion to approve the hiring was made by Trustee Jordan, seconded by Trustee Retzer. Roll call was taken with all approving the hiring as presented.

4. *Approval of Tourism Grant for Prairieland Heritage Museum Steam Show in the amount of $25,000.00:* President Samples presented the grant application and additional budget information from Prairieland Heritage Museum. Trustee Stewart made the motion to approve grant in the amount of $25,000.00. Motion was seconded by Trustee Retzer. Roll call was taken with all approving the grant.

5. *Approval of Committee of the Whole Meeting:* President Samples proposed the date of July 25, 2024 at 6:30pm as possible date for the Committee of the Whole meeting. All Trustees present were in agreement with the date.

Discussion Items

1. *Pool Ordinance*: President Samples presented updated information relating to the proposed pool

2. *Hotel/Motel Tax:* President Samples provided the Board with a copy of the email from Attorney Cross relating use of funds from the Hotel/Motel Tax. Attorney Cross elaborated

3. *Increase Annual Fee for the Operation of Video Gaming:* President provided the proposed changes to the Trustees for review. He is proposing to increase the fee per machine from $25.00 to $250.00 annually. That would result in a fee of $1,500.00 per year for facilities with 6 machines.

4. *Review of Rates for Peddler's License*: President Samples provided the proposed changes to the fees for the Peddler's and Solicitors license after the committee of the whole meeting on June 27, 2024. The Trustees proposed raising the initial fee to $500.00 and the per day fee to $100.00. In addition, the individuals will need to wear a lanyard identification card furnished by the Village. The Trustees agree with the proposed changes. President Samples will bring the proposed ordinance to the board for a vote.

5. *Water Park Hours and Usage:* President Samples information about the water park. The most recent bill for the water park was $14,000. President Samples and Superintendent English proposed changing the hours to help with the cost. The water park will be open on Wednesday,

Friday and Saturday every week from 1:00pm to 5:00pm. President Samples asked the Trustees to let them know if there are any concerns.

6. *Tornado Siren:* President Samples presented the Trustees with an email that was received from a resident concerning the tornado siren on Hardin not working. Chief Hansell checked on the siren and found the battery charger was not working and will require replacement of the charger and potentially some of the batteries. Also, the 110-volt system was not installed correctly. The system has been fixed.

7. *Budget:* President Samples provided the Trustees with information from Treasurer Olson. He advised the Board to contact her with any questions.

Old Business:

NONE

New Business:

NONE

Executive Session: President Samples advised there is a need for an executive session. President Samples requested a motion to adjourn into executive session to discuss a litigation matter under Section 2(C)(11) of the Illinois Open Meetings Act (5 ILCS 120/2(c)(11)), and to discuss a personnel matter under Section 2(C)(1) of the Illinois Open Meetings Act (5 ILCS 120/2(C)(1)). Motion to adjourn into open session was made by Trustee Stewart, seconded by Trustee Retzer. There will be no action taken after the executive session. Roll call was taken with all approving the motion as presented.

President Samples requested a motion to return to open session. Motion to return to open session was made by Trustee Jordan, seconded by Trustee Retzer. Roll call was taken with all approving the motion as presented.

Adjournment: Motion to adjourn the meeting was made by Trustee Stewart, seconded by Trustee Retzer. Roll call was taken with approving the motion unanimously. Meeting adjourned.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Village Clerk

Ayes: 3
Nays: 0
Absent: 2