Village of South Jacksonville

Mayor Richard Samples *Trustee* *Trustee Paula Belobrajdic-Stewart*

Deputy Village Clerk Mindy Olson *Trustee Christina Butler* *Trustee Tom Jordan*

Attorney Roland Cross *Trustee Michael Preston* *Trustee Steve Retzer*

COMMITTEE OF THE WHOLE MEETING MINUTES

Thursday March 19, 2026

Call to Order: The meeting was called to order by President Samples.

Pledge of Allegiance: The Pledge of Allegiance was recited by all in attendance.

Roll Call: Roll call was taken with all Trustees in except Trustee Stewart. Also in attendance were President Richard Samples, Police Chief Eric Hansell, Asst. Fire Chief Dave Salcido, Code Enforcement Officer Cindy Beddingfield, and Deputy Clerk and Treasurer Mindy Olson. Attorney Rob Cross and Public Works Superintendent Brian English were not in attendance.

Approval of Agenda: President Samples asked for a motion to approve the agenda as presented. Motion to approve was made by Trustee Jordan, seconded by Trustee Butler. Roll call was taken approving the agenda as presented unanimously.

Comments from the Floor: There were no comments from the floor.

Discussion Items

1. *Proposed Truck Wash:* President Samples presented Jim Burke from Hutchison Engineering to discussed the proposed truck wash. President Samples also provided the Board with an aerial view of the proposed location for the truck wash. They are looking at potentially doing 50 trucks per day and using 200 gallons of water per truck. He has

discussed this usage with Superintendent English, and they believe our current water and sewer systems will be able to handle the flow.
Mr. Burke introduced Cole Burke also from Hutchison to review the plans. Mr. Burke said the proposed truck wash will go in the lot to the west of Loves Truck Stop and will be a 2-bay wash. There will be 6 parking spaces with ADA compliance. The trucks will enter from Loves Drive and enter the facility on the south side of the wash and exit on the north. There will be lighting on the building and no on-site truck parking. The dumpster will be in the back area and fenced in per code. The proposed pavement will be concrete. There will not need to be any rework of the zoning. A street opening permit will be required. Construction will plan to start as soon as possible and be operational as soon as they can complete construction.

Trustee Butler asked if there will be any road closures. Mr. Burke said they do not expect any. Trustee Preston asked if they will put up signage. Mr. Burke said only on the building. Chief Hansell would like to know if there will be a 4-way stop by the truck wash. Mr. Burke said the Village could pass an ordinance to put one there. He also believes that Bartlett Grain has a plan to handle the excess trucks to their facility. Trustee Butler asked what the noise level will be – will there be talking. The owners of the tuck wash – John Garde, Joe Nicks and Luke Crawford – were introduced. Mr. Garde said they wash is run off a light system so no speakers. Treasurer Olson said she does not believe they will see the traffic in and out of the truck wash like there is at Loves. Trustee Butler asked if there will be excess traffic on site. Mr. Burke said there are 2 rows for 4 trucks each around the truck wash so there should not be much.

Trustee Retzer asked if the wash will be open 24 hours per day 7 days per week. Yes it will be open all the time. Asst. Chief Salcido asked what type of monitoring there will be. Mr. Garde said there will be staff on site during normal hours, and they have a monitoring system for after hours. Chief Hansell asked if there will be cameras on the building. Mr. Garde said there will be cameras all over. Mr. Burke also said it will be monitored for trailers and other vehicles that are not allowed in the truck wash.

President Samples asked what the truck wash is going to cost. Mr. Crawford said $2 mil. Trustee Butler asked how soon it will be done. Mr. Garde said hopefully in the fall. Mr. Crawford said they are not ordering anything until the plans are approved. Mr. Burke said the site plans need to be approved first, then get permits. Their suggestion will be to start with the sewer work to hopefully avoid traffic from Moeller during the peak construction season. Trustee Retzer asked if Mr. Burke is here as the engineers for the Village or the owners. Mr. Burke said the owners, however they do review the Village's requirements to make sure everything is done as the Village requires.

2. *Tourism Grant – Jacksonville Main Street:* President Samples presented the tourism grant application from Jacksonville Main Street to the Board. He told the Board that we have given this grant for many years. Trustee Butler asked if we have enough money in the account. Treasurer Olson said year over $600,000. Trustee Retzer asked if they report back to the Board after the events. Treasurer Olson said no. He suggests putting this as an action item for the next meeting.

3. *Budget: Treasurer* Olson presented a few draft proposed budgets to the Board for discussion. She advised these are drafts and will be finalized once more figures become available. She reminded the Board that items like salary increases, insurance, property taxes, etc. are not available until after the fiscal year begins. On the TIF budget she pointed out that we do not have a figure for the RE Tax Rebates as of yet.

   The Drug Prevention budget is fairly simple, but she will work with Chief Hansell to try and provide accurate estimates for the revenue. On the Motor Fuel Tax budget, the line item for oil and chip has been reduced since the street department is not planning to do as much oil and chip this upcoming year. Treasurer Olson is also planning to talk with the engineers to make sure there will be no surprise expenses related to the South Diamond project.

   The Code budget will need to be finalized after salary increases are approved in May. However, Treasurer Olson advised the Board that she reduced the line item for legal as we are not spending as much on that area. She did keep the amount budgeted for a house demo if needed. Tourism and Parks will be a budget the Board needs to discuss further. One area of interest is the line for Godfrey Park. Treasurer Olson advised the Board they will need to make a decision about improvements to the park and if they want to proceed. Trustee Butler asked what sort of improvements are required. There is maintenance that needs done with the toy and the splash pad surface. The talk was to possibly replace the entire toy. Treasurer Olson also told the Board that the line for donations has been increased to reflect some of the newer grants that have been submitted.

Old Business

New Business

1. *Fire Department: Asst.* Chief Salcido told the Board that Chief Evans has three names of people that he would like to add to the department. He will bring those to the next meeting.
2. *Code Enforcement:* President Samples said the property at 1908 Southview is really getting cleaned up and proceeding nicely.

Adjournment: President Samples asked for a motion to adjourn the meeting. Motion to adjourn was made by Trustee Retzer, second by Trustee Butler. All in favor of adjourning the meeting.

Approval of Minutes

Richard Samples, Village President

Attest:

Mindy Olson, Deputy Village Clerk

Ayes: 4
Nays:
Absent: 1

(SEAL)